



ARIZONA DEPARTMENT OF EDUCATION

Career and Technical Education 2008 - 2009 Calendar for Course and Program Enrollment

Note: A.R.S. 15-902.I requires that districts report vocational education student enrollment data to the Department of Education within 12 days after the district's 40th day in session and the district's 100th day in session. **These dates vary from district to district so you will need to determine your district's due date.**

Reports not submitted or reports that are submitted after the due date may cause Federal and State funding sources to be put on hold until all reports are received in our office.

Contacts:

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August, 2008

8-8-08 FY2008 **Final** State Funding Report for FY2009 Funding allocation to be mailed to LEAs

October, 2008

10-24-08 FY2009 40th Day Course Enrollment Report reminder letter mailed to LEAs

November, 2008

11-14-08 FY2009 **Electronic Submission** of 40th Day Course Enrollment Reports due to CTE from LEAs

December, 2008

12-5-08 FY2009 40th Day Course Enrollment **Verification** Reports to be mailed to LEAs

January, 2009

1-16-09 FY2009 40th Day Course Enrollment **Signed Verification** Reports due to CTE from LEAs

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February, 2009

2-2-09 FY2009 100th Day Course Enrollment Reports reminder letter mailed to LEAs

2-2-09 FY2009 Program Enrollment Reports reminder letter mailed to LEAs

March, 2009

3-6-09 FY2009 **Electronic Submission** of 100th Day Course Enrollment Reports due to CTE from LEAs

3-20-09 FY2009 100th Day Course Enrollment **Verification** Reports to be mailed to LEAs

April, 2009

4-15-09 FY2009 100th Day Course Enrollment **Signed Verification** Reports due to CTE from LEAs

4-15-09 FY2009 **Electronic Submission** of Program Enrollment Reports due to CTE from LEAs

4-15-09 **Final** Performance Measures **FY2008 Placement Survey** reports and **Placement Verification** reports due to CTE

May, 2009

5-1-09 FY2009 Program Enrollment **Verification** Reports to be mailed to LEAs

June, 2009

6-16-09 FY2009 Program Enrollment **Signed Verification** Reports are due to CTE from LEAs

6-23-09 **Final** Performance Measures **FY2009 Concentrator** reports and **Concentrator Verification** reports due to CTE from LEAs

6-23-09 ADE closes the online system

6-30-09 FY2009 Program Enrollment **Final** reports to be mailed to LEAs

July, 2009

7-3-09 FY2009 Preliminary State Funding Reports for FY2010 funding allocation mailed to LEAs

7-7-09 to 7-18-09 Response to FY2009 **Preliminary** state funding - **corrections for all 40th and 100th Day and Program enrollment and 2009 Exemption Requests** filed for FY2010 funding allocation are due to CTE from LEAs

CTE Mission: Prepare Arizona students for workforce success and continuous learning.

CTE Vision: Ensure a dynamic workforce by fully developing every student's career and academic potential.